montgomeryschool

Tuition Assistance Checklist and Timeline

A Montgomery School education is an investment in your child's future. Our goal is to bring out the very best in each and every child, and to provide a remarkable educational environment for all our students, regardless of their family's financial resources.

The following timeline will help to guide you through the tuition assistance application process.

Checklist

- ❏ Montgomery School's Application for Tuition assistance: **Due on or before January 15, 2017**
- ❏ SSS Personal Financial Statement (PFS): **Due on or before January 15, 2017**
- ❏ 2015 1040, 1040A or 1040EZ and all schedules*: **Due on or before January 15, 2017**
- ❏ 2016 End of Year Paystubs**:** **Due on or before January 15, 2017**
- ❏ 2016 W2 Form: **Due on or before February 5, 2017**
- ❏ 2016 1040, 1040A or 1040EZ and all schedules*: **Due on or before April 15, 2017**

**Parents or Guardians with full or partial ownership of a Business/Farm must upload all relevant schedules, including C or F (as provided).*

**Parents or Guardians involved in Partnerships or S-Corporations must upload their K-1, along with forms 1065 or 1120S (as provided).*

**Please note that tuition assistance will be awarded on a rolling basis after the January 15th deadline if funds are available*

Timeline for New Families

Step One: Apply to Montgomery School

Please submit an admissions application at montgomeryschool.org/admissions before submitting your tuition assistance application. Remember to check the box on the application requesting more information on tuition assistance. The Office of Admissions will contact you to discuss additional details of the admission application process for your child.

Step Two: Complete the Parents' Financial Statement

Submit the PFS by January 15th. Apply at the School and Student Services (SSS) website: sssbynais.org. Montgomery's SSS number is 5170.

After January 15, we have rolling admission and tuition assistance available.

Step Three: Submit your tax forms and other required documents

By January 15, upload the following documents directly to SSS:

- ❏ Montgomery School's Application for Tuition assistance:
- ❏ SSS Personal Financial Statement (PFS):
- ❏ 2015 1040, 1040A or 1040EZ and all schedules
- ❏ 2016 End of Year Paystubs

By February 5, upload the following documents directly to SSS:

- ❏ 2016 W2 Forms

By April 15, upload the following documents directly to SSS:

- ❏ 2016 1040, 1040A or 1040EZ and all schedules

Notification

Families will be notified on a rolling basis after January 15th. Notification will not occur until a student has completed the full admission process and been accepted to Montgomery School.