



MEDICATION POLICY & STANDING ORDERS

The following medications may be given at the discretion of the school nurse, with written permission of the parent/guardian (indicated on the Emergency Card): Tylenol (acetaminophen), Tums (or generic antacid tablets), Maalox, Advil (ibuprofen), and Benadryl (diphenhydramine).

The nurse will dispense these medications according to the following procedure:

1. Identify the student by name and check allergy information.
2. Verify written permission from the parent/guardian on the Emergency Card.
3. Question the student regarding any other medication taken that day.
4. Administer medication according to label dosing instructions.
5. The student will take the medication in the presence of the nurse.
6. Medication administration will be documented on the daily log and include dose and time given.

In addition, the following medications may be used at the discretion of the nurse according to label directions for the treatment of injury or illness: Isopropyl Alcohol, ammonia inhalants, Anbesol, Benzocaine, Caladryl, cough drops, throat lozenges, oxygen, Sting-Kill, hydrogen peroxide (topical), ophthalmic saline, Silvadene cream, triple antibiotic ointment, salt solution (for gargle), Epinephrine (0.15 mg if < 60 lbs; 0.3 mg if > 60 lbs.), Vaseline Hydrocortisone cream 1%, Albuterol/Xopenex (levalbuterol 1.25 mg/3 ml for inhalation via nebulizer).

Student Medications

- Prescription medication must be provided to the nurse in the original container from the pharmacy. It must include the student's name, date, physician's name and instructions for administration.
- A separate, written physician's order must be provided to the nurse before a prescription medication can be given. All changes in dose or time must be verified in writing by the physician.
- Nonprescription medication must be in the original container and labeled with the student's name. A note from the parent/guardian with instructions for administration is required.
- Medication that is more than one year old or that is expired will not be administered.
- Parents are responsible for maintaining the necessary supply of medication and any equipment necessary for administration.
- The student is responsible for reporting to the nurse at the established time for medication administration.
- Medication will be administered and documented as per previously stated dispensing procedure.
- Students may carry emergency medication (inhalers and Epi-pens) on their person if a written physician's order is on file in the nurse's office. The medication should be labeled with the student's name.
- All medication must be picked up from the nurse's office during the last week of school. Medications remaining after the last day of school will be destroyed.
- Requests for medication administration by parents and physicians must be renewed each school year.
- Medications will be stored in a locked cabinet in the nurse's office.
- For a day field trip, daily medication will be provided by the nurse to the accompanying staff member in a labeled envelope (including student name, medication, dose, date and time to be administered). The staff member will be responsible for medication administration. Inhalers and Epi-pens will also be sent with Emergency Cards and first aid kit. For overnight school trips, parents must pack any medications their children will need to take, with clear instructions on when each medication is to be given. Packed medications should be given directly to the faculty member in charge of the trip. Epi-pens and Inhalers will be sent from school, as specified for day trips above.
- In the absence of the school nurse, medication will be dispensed by a member of the faculty/ administrative staff.

Montgomery School Medication and Student Health Services Policies are reviewed and approved annually by the school's consulting physician.