



AFTERNOONS PROGRAM DESCRIPTION 2016-2017 SCHOOL YEAR

Montgomery School provides before and after school programs for Montgomery School students, prekindergarten through 8th Grade. Contracts are required to ensure appropriate supervision for children.

AFTERNOON CARE IS AVAILABLE COMMENCING AT THE END OF THE REGULAR SCHOOL DAY UNTIL 6:00 PM – MONDAY THROUGH THURSDAY AND UNTIL 5:30 PM - FRIDAY

Afternoon care is available either on a regular basis or an occasional basis. The program is managed by Montgomery School teacher Wendy Walton in an atmosphere that fosters involvement and creative expression.

Participating Prekindergarten through 8th Grade children go to the Dining Room to have a snack and a supervised homework session at the end of their school day. At 4:15 PM the children will be involved in a variety of activities such as games, arts and crafts, computers/technology, library, movies and active play. Please check the website for the regular schedule of weekly activities, and look for the schedule on the cottage door. A small flag will be posted each day outside of the pick up location, where you should pick up your child.

To reach the Afternoons Program, please dial 610-639-3747. If you have any questions regarding the Afternoons Program, please contact Wendy Walton, Afternoons Program Director.

EARLY MORNING CARE IS OPEN TO PREKINDERGARTEN THROUGH FIFTH GRADE 7:30 - 8:00 AM

Early Morning Care is available if you must drop your child off prior to 8:00 AM. Early Morning Care is in the Gym. Parents may park in the side lot and escort their children into the Gym. There is no charge if a child is dropped off early by a bus. A staff member will escort children to the Schoolhouse at 8:10 AM.

RATES FOR AFTERNOON AND EARLY MORNING CARE

Early Morning Care is for children arriving before 8:00 AM.

- Prekindergarten and Kindergarten – no charge, included in tuition
- First through Fifth Grade - \$7.00 per day
- Parents will be billed at the end of each month based on use of the care.
- Please indicate **Early Morning Care** on the contract.

Regular Afternoon Care is for those children who will require care of more than one hour on a daily basis.

- Prekindergarten and Kindergarten – no charge, included in tuition
- First through 5th Grade - the cost is \$17.00 per day for each school day of the month.
- 6th-8th Grade – the cost is \$12.00 per day for each school day of the month
- Parents will be billed at the beginning of each month and will be charged for each school day whether the child is in care or not.
- Invoices will be calculated based on the number of school days per month times \$17.00 or \$12.00 as appropriate
- Please indicate **Regular Afternoon Care** on the contract.

Occasional Afternoon Care is for those children who only use the care on an as needed basis.

- Prekindergarten and Kindergarten – no charge, included in tuition
- First through 5th grade - cost per child is \$10.00 per hour or \$24.00 per day
- 6th-8th Grade – cost per child is \$10.00 per hour or \$14.00 per day
- There will be no partial hour billing. You will be charged \$10.00 for any part of an hour.
- Parents will be billed monthly at the end of each month based on the number of hours or days used during the month.

Late Charges

Afternoon Care ends promptly at 6:00 PM on Monday through Thursday and **5:30 PM on Fridays**. There will be a late charge of \$10.00 for every 15 minutes after the ending time for parents who pick up their children late. Late charges will apply to all children including Prekindergarten and Kindergarten.

Terms and Special Circumstances

Payment is expected in full within ten working days of the invoice date and is the responsibility of the custodial parent. Unpaid bills over 30 days may result in suspension of the extended day privileges.

Parents attending teacher conferences or otherwise engaged in meetings involving school activities will not be charged if their children are sent to the Afternoons Program. Please notify the Afternoons staff on the day of your meeting/activity, **as well as the Business Office**. E-mails should be sent to Carolyn Fuhrman (cfuhrman@montgomeryschool.org) within one week of the meeting/activity, defining the nature of the activity, the date and the child's name.

To enroll your child in Afternoons and/or Morning Care, please complete the attached contract and return it to the Business Office, prior to the beginning of the fall term.



**AFTERNOON AND EARLY MORNING CARE CONTRACT
2016-2017 SCHOOL YEAR**

Please register my child _____, grade _____

Please **initial the appropriate box** indicating the childcare you require: ↓

Early Morning Care (early bus arrival – no charge)	
Early Morning Care (early parent drop off) <ul style="list-style-type: none"> ▪ Prekindergarten and Kindergarten – no charge ▪ 1st – 8th grade – daily rate of \$7.00 per day 	
Regular Afternoon Care <ul style="list-style-type: none"> ▪ Prekindergarten and Kindergarten – no charge ▪ \$17.00 per school day for every school day of the month – 1st-5th grade ▪ \$12.00 per school day for every day of the month – 6th-8th grade 	
Occasional Afternoon Care <ul style="list-style-type: none"> ▪ Prekindergarten and Kindergarten – no charge ▪ 1st – 8th grade - hourly rate of \$10.00 per hour ▪ 1st – 5th grade - daily rate of \$24.00 ▪ 6th – 8th grade - daily rate of \$14.00 	

I have read the **Program Description for Early Morning and Afternoon Care for the 2016-2017 School Year** and agree to the terms outlined therein. I understand that I may cancel this contract by giving seven days written notice prior to the 1st of each month.

Signature of Parent/Guardian

Date Effective